

Ffordd Glasdir,
Rhuthun,
Sir Ddinbych,
LL15 1QQ

Ysgol Pen Barras



Ffôn: 01824 704 129
E-bost: pen.barras@sirddinbych.gov.uk

14/07/25

Dear Parents,

Subject: After School Club Applications – Ysgol Pen Barras

Thank you to all families who submitted applications for the Ysgol Pen Barras After School Club for the upcoming academic year. We have now completed the allocation process. Families should have received confirmation regarding their child's place. We understand that while some will be pleased with the outcome, others may feel disappointed. Please be assured that every application was considered carefully and fairly.

We kindly ask that families where their circumstances have changed and no provision is required on certain days contact us so we can offer these places to the families on the waiting list.

Application Process and Allocation Criteria

The application window ran from **23rd May to 27th June 2025**. Due to high demand, we followed a clear and consistent set of criteria to allocate places:

- Priority was given to current users
- Applications with no outstanding ParentPay balances were considered
- Families able to commit to regular attendance were prioritised

Where applications exceeded available places, further prioritisation was applied:

- Siblings of current attendees
- Families requesting full-time use (5 days), followed by 4 days, then 3, and so on

This year saw the highest number of applications to date. In line with CIW (Care Inspectorate Wales) regulations, the club can accommodate a maximum of **80 children per day**. We are actively exploring ways to increase capacity in future, which will depend on available space, staffing, and regulatory requirements.

Annual Re-registration and Fair Access

To ensure equal opportunity, all families must reapply each year. Applications were also prioritised based on the date received, to maintain fairness across the board.

Waiting Lists and Next Steps

Waiting lists vary by day, and due to ongoing changes, we are unable to confirm individual positions at this time. We will contact families as soon as places become available. Typically, movement occurs by the October half-term.

We recognise that this uncertainty may be challenging for families arranging childcare, and we appreciate your patience and understanding.

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Pennaeth: Mr Dyfan Mael Phillips

While after school provision is not a statutory requirement for schools, we are committed to offering this valuable service. It supports families and strengthens our school's community ethos. Declining any application is never taken lightly.

We will continue to communicate clearly and fairly with all families.

**Yours sincerely,
Dyfan Phillips**

On behalf of the Ysgol Pen Barras After School Club Staff

Annwyl Rieni